

## **CORE Psychiatric & Psychological Services**

### **Job Description**

**JOB TITLE:** Psychiatric Mental Health Certified Registered Nurse Practitioner

**FLSA STATUS:** Non-Exempt

**REPORTS TO:** Medical Director

**REVISION DATE:** 05/04/2023

#### **JOB SUMMARY:**

The Psychiatric Mental Health Certified Registered Nurse Practitioner is responsible for assessing, evaluating, planning, implementing, and coordinating care of psychiatric patients including medication management, education, and support while also performing certain clinical duties under the supervision of the Medical Director.

**ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other assignments, projects, and duties may be required:**

1. Conduct psychiatric evaluations, medication assessments, provide psychoeducation on medication, and provide therapeutic interventions including the provision of on-going medication management services.
2. Develop individual treatment plans based on assessment data.
3. Maintain documentation of services including treatment plans, medication informed consent, treatment plan reviews, and discharge planning with other agency and staff as needed.
4. Review blood work and assessment findings with clients and Psychiatrist.
5. Administer injectable medications per Psychiatrist.
6. Phone in or electronically order medications with the verbal consent of the Psychiatrist.
7. Verify medications with pharmacies, if needed for coordination with care.
8. Collaboration with therapists and Psychiatrist regarding assessment findings or pertinent issues with client care.
9. Provide nurturing and positive interactions with clients.
10. Other Duties as assigned by supervisor.

**QUALIFICATIONS:**

Candidate must be a Licensed Certified Registered Nurse Practitioner in Family Psychiatric Mental Health through the state of Pennsylvania. Candidate will have 2 years to obtain Psychiatric certification.

**WORK STATUS: Full Time****WORK ENVIRONMENT: Office****TRAVEL: Travel as needed**

---

**Signature**

---

**Date**

---

**Medical Director**

---

**Date**

---

**HR Manager Signature**

---

**Date**